



Trustees' Annual Report for the period

From 01/04/2022 Period start date To 31/03/2023 Period end date

Charity name: University Of The Third Age Leeds

Charity registration number: 518366

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity's object is the advancement of education, and, in particular, the education of older people and those who are retired from full-time work, by all means, including associated activities conducive to learning and personal development in Leeds and the surrounding areas.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The charity is a mutual self-help organisation which holds fortnightly general meetings, open to all members, with invited speakers or occasional quiz and similar activities. Speaker topics are selected to inform and to entertain: these may be local history or local matters of interest, or life experience stories, but also new developments e.g. university PhD students explaining their research subjects</p> <p>The charity has over 45 Activity Groups for specific interests, variously covering arts and literature, music, languages, sports and fitness, et al.</p> <p>Alongside its educational aims U3A Leeds aims to promote the concepts of social interaction, social inclusion and wellbeing.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	The trustees are all aware of the Charity Commission's public benefit

Commission on public benefit		guidance and have reviewed the draft of this report in light of that guidance
------------------------------	--	---

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity's Finance policy states that small grants may be made to assist the startup of new Activity Groups within the charity, or to support a specific and unusual event within an Activity Group or the charity as a whole. The charity does not make grants to or for any outside purpose or organisation.
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	All trustees, all leaders of Activity groups, and all other helpers within the charity are volunteers and members of the charity.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity's ongoing success is demonstrated by its rising membership numbers, its increasing turnout at general meetings, its increasing number of activity groups, and the positive comments made to committee members by attendees at events. As a mutual self-help organisation it provides life-long learning, recreational and social activities to people no longer in full-time work, usually retired. It enables people to get out of their homes and meet new people, make friends, and stretch

		<p>their brains: thus combating loneliness and social isolation. The charity is careful to ensure that all public venues used have disabled access.</p>
--	--	---

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	As stated, our membership is growing, as are our activities.
Performance of fundraising activities against objectives set	Para 1.41	Not applicable
Investment performance against objectives	Para 1.41	Not applicable
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We made a modest surplus during the year due to increased activity
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A separate fund is maintained as the charity received a legacy from a deceased member, specifying the money should be used for the benefit of all members. The committee therefore specifies when it is using some of this fund, and the purpose of the spend.
Amount of reserves held	Para 1.22	Our Finance Policy is "to keep a level of reserves that will cover 6 months of regular operating activity"
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Membership fees
Investment policy and objectives including any social investment policy adopted	Para 1.46	Our legacy and any surplus funds are invested with CCLA. This was selected as recommended by the Charity Commission at the time, and agreed for continuation in 2021. This is currently being reviewed.
A description of the principal risks facing the charity	Para 1.46	The main risk facing the charity is a lack of volunteer willing to take on Trustee roles.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution: latest version adopted 20/09/2022
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed or re-appointed annually at AGM; there is also provision for co-opted Trustees to be added by the committee between AGMs.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The charity supplies new Trustees with</p> <ul style="list-style-type: none"> - Trustee Induction document - Trustee Code Of Conduct document - Constitution - Directs them to the websites of the Charity Commission and the Third Age Trust (our parent organisation) - Other policy documents as and when required - Provides access to, and instruction for, the membership database - Any or all verbal or email conversations required to help them familiarise themselves with the charity and their role
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The charity is part of the Third Age Trust network and abides by its rules and regulations</p> <p>The charity is part of the Third Age Trust's 'Yorkshire and The Humber' regional network</p> <p>The charity is part of a less formal local network of u3as, CYGnet</p>
Relationship with any related parties	Para 1.51	As above

Other		

Reference and Administrative details

Charity name	University Of The Third Age Leeds
Other name the charity uses	U3a Leeds, or Leeds u3a
Registered charity number	518366
Charity's principal address	Moor Allerton Sports and Social Club Stonegate Road Leeds LS17 6EL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Ball	Chair		
2	Susannah Buchan	Secretary		
3	Maureen Lewin	Treasurer		
4	Linda Greenland		From 06/03/23	
5	Janet Powell	Speaker Finder		
6	Jo Turner	Groups Co-ordinator		
7	Steve McGrail	Membership Secretary		
8	Linda Filewood	Assistant Membership Secretary		
9	Max Dudley			
10	Gary Thurston	Publicity Co-ordinator Website and Social Media Co-ordinator		
11	Jenny Bannister			
12	Sue Oliver			
13	Rob Urwin		To 30/01/2023	
14	Brenda Urwin		To 30/01/2023	

15	Angela Hutchinson		To 20/09/2022	
16	Marion Fitzgerald		From 14/06/2022 to 20/09/2022	

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		